



9175 Sutton Place, West Chester, OH 45011  
TEL: 513-777-4500 | FAX: 513-551-5101  
www.asiccorporation.com

## STANDARD COMMERCIAL TERMS

1. **Quote Validity.** Quotations are only considered to be valid if an order is initiated within the stated validity date, unless otherwise stated in writing by ASIC.
  - 1.1. **Expired Quotes:** If an order is placed against an expired quote, ASIC reserves the right to review and reconfirm pricing and availability before the order is accepted. Any changes will be communicated to the customer for approval before proceeding. A revised purchase order reflecting the updated terms will be required to process the order fully.
2. **Pricing & Tariffs.** All prices are in USD and subject to change prior to shipment due to manufacturer increases, material availability, or tariff-related surcharges. In the event of such changes, ASIC will notify the customer prior to shipment.
3. **Payment Terms.** Payment terms are negotiated on a case-by-case basis. For prepaid orders, payment is required prior to the release of the order. Late payments may delay shipment or performance.
  - 3.1. **Credit Check.** A credit check will be required to establish NET terms with ASIC.
4. **Freight & Taxes.** Freight terms are negotiated on a case-by-case basis. Unless specifically noted, freight terms are Prepay & Add. Prices do not include sales, use, VAT, duties, or similar taxes, which are the customer's responsibility unless otherwise agreed.
  - 4.1. **Shipping Method.** The quoted shipping method will be used unless otherwise specified in writing by either party. The shipping method can only be modified prior to shipping the item(s). Once shipped, the costs incurred are final and non-refundable.
5. **Lead Times.** All lead times are estimates only and are subject to change based on manufacturer schedules, material availability, and logistics conditions.
6. **Returns & Cancellations.** Returns and cancellations are subject to manufacturer policies and require prior written authorization. Restocking fees and/or cancellation charges may apply. Custom, configured, or special-order items are non-cancellable and non-returnable unless otherwise agreed in writing.
  - 6.1. **RMA Number.** If a return is accepted, an RMA number will be issued by our office. This number must be referenced on the return packing slip for proper processing. Failure to do so may result in a credit delay.
  - 6.2. **Return Shipping:** Shipping is covered by ASIC for warranty returns. Otherwise, the customer is responsible for paying the return shipping.
7. **Scope Changes (Services & Projects).** Any work or materials outside of the agreed scope will require a written change order and may result in additional charges and/or schedule adjustments.



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8. **Onsite Services & Travel.** For installation, commissioning, troubleshooting, or other onsite services performed at a customer location, the following terms apply:
  - 8.1. Billing Basis – Labor is billed on an hourly basis at the applicable quoted rate.
  - 8.2. Travel Time – Travel time to and from the customer site is billable at the same hourly rate.
  - 8.3. Minimum Charge – A minimum charge of three (3) hours of onsite labor applies per visit.
  - 8.4. Mileage – Travel by vehicle will be billed at the applicable quoted rate.
  - 8.5. Additional Expenses – Customer is responsible for reasonable out-of-pocket travel expenses, including but not limited to airfare, lodging, meals, and ground transportation, unless otherwise stated in writing.
9. **Warranty.** Products and services are subject to the applicable manufacturer and/or ASIC warranty as stated in the quotation or supporting documentation. No warranty is provided for customer-supplied or reused components unless explicitly stated in writing.
10. **Acceptance.** Customer acceptance of a quotation may be made by written approval, issuance of a purchase order, or payment. Acceptance constitutes agreement to these terms and the terms stated within the quotation package and/or supporting documentation.

ASIC, LLC, an Ohio limited liability company, doing business as ASIC.  
ASIC Corporation™ is a brand of ASIC, LLC.

Effective 1/1/2026